



PARENT INTERVIEWS

Years K-6 – 3 April (week 10) 2017

With the approval of the School Board, the school is again providing parents with the opportunity for parent/teacher interviews at the end of Term 1. Early identification of children’s needs allows for greater time to address them.

School will be closing at 12.10pm to allow interviews to begin at 12.30pm and ending at 5.45pm. In the case where students cannot be collected or alternative arrangements cannot be made, then students will be supervised by the school and dismissed at 2.50pm.

Teachers must be informed in **writing by 24 March** (see below) if this is the case.

Although working parents may find it difficult to attend, we offer the opportunity to reach those who can arrange to attend interviews. *If you cannot meet these times please inform the teacher and some alternative arrangement will be made to cater for you. As time slots are short, you may wish to see the teacher at other times to discuss your child’s progress.*

Interviews will be 15 minutes each.

Please return the slip below as soon as possible to your class teacher who will try to meet your time and will inform you of the final allocation so you can make appropriate arrangements.

Regards

Dr Irma Roberts
Principal
3 March 2017



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PLEASE RETURN THIS SLIP TO THE CLASS TEACHER by Friday – 24 March 2017

Name of Student: _____ **Year:** _____ **TA:** _____

Parent/Guardian Name: _____ **Signature:** _____

Please tick to confirm your request:

I request an interview to discuss my child’s report and progress at school.

My preferred times are: 1. _____ 2. _____

I also have a child/ren in Year/s _____ and have asked for this/these time/s

1. _____ 2. _____

Please tick one box below only:

My child will be picked up by me at 12.10pm.

My child will be picked up by another parent (insert name) _____
at 12.10pm.

My child will be walking/riding home.

My child will **NOT** be picked up and will remain at school until 2.50pm.

STAFF USE ONLY

CONSENT SLIP EMAIL VERBAL DATE RECEIVED: _____ INITIAL: _____

REPORT INTERVIEW TIMES 3 April 2017

(15 mins)

12.30	
12.45	
1.00	
1.15	
1.30	
1.45	
2.00	Break
2.15	
2.30	
2.45	
3.00	
3.15	
3.30	
3.45	
4.00	Break
4.15	
4.30	
4.45	
5.00	
5.15	
5.30	
5.45	