

## **LAPTOP:** requirements for Monday.

On Monday 8<sup>th</sup> February we shall begin “imaging” the children’s laptops in Room 5/6. This will enable your laptop to be used effectively at school; adding the school Wi-Fi settings, access to school shared drives and printers etc.

For this to occur we must ensure you have backed up / time machined your laptop. If you are unsure of this process please see the instructions link on the laptop page on the school website.

\* You must bring in the external hard drive with your laptop on Monday so we can re install all the information you currently have on the device after we have imaged the laptop.

\* Remember the hard drive you use must be allocated specifically for time machining your school laptop (a usb will not be sufficient).

\* Please ensure the hard drive has your child’s name on it.

\* This hard drive does not ever normally come to school but is required for this one time.

\* If you have not ‘time machined’ the computer, the image will not be done as you would lose any previous data. If you have a totally new laptop (with nothing new on the device) and wish us to image the laptop, without a previous backup, please return the below slip.

Miss Sanderson, Mrs Percy & Mr Etheridge  
05.02.2016

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\_\_\_\_\_ (Student Name) has no new data on the laptop and we are happy for you to put the school image onto it without requiring the external hard drive to re-instate any previous data. We understand any previous data will be lost with this re-image.

\_\_\_\_\_ (Parent Signature)