



MEMORANDUM OF UNDERSTANDING

Preamble:

This memorandum relates to the connection and use of a student owned personal Apple Laptop or iPad at Hawker Park Primary School. This memorandum describes the terms and conditions of connecting to the School's Network.

Conditions:

Connecting a student's personal Apple Laptop to the School's Network is based on the following understanding and agreement.

1. The student is responsible for the physical security of the laptop at all times. During recess, lunch breaks and excursions, the school will ensure the laptop remains in the school classroom, which will be locked when no teacher is in attendance.
2. The student will abide by all conditions outlined in the students online – Acceptable Usage and Daily Agreement
3. The parent will be responsible for ensuring all additional software (additional to the school image) installed on the laptop is appropriately licensed.
4. The parent will be responsible for the administration of the laptop at home and ensure that the student does not have access to administration rights. The parent will choose a secure password and keep this password private.
5. Students will only connect to the school network as directed by their teacher.
6. Usage of services such as internet and printers will be limited to class time only when required and under the supervision of an adult.
7. Students must not store or transmit inappropriate or illegal material using their laptops.
8. All parents must sign and return the Memorandum of Understanding before the students Apple Laptop can be connected to the school network.
9. In the event any of the above conditions are being breached, the students Apple Laptop may be disconnected until the issue has been resolved. The issue may also be dealt with as part of the school's Behaviour Management Policy.